

**DECLARATION FOR MISSING ENROLLMENT DOCUMENTATION FORM**  
(PLEASE PRINT)

STUDENT NAME: \_\_\_\_\_

Date of Birth \_\_\_/\_\_\_/\_\_\_                      MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

SCHOOL OF ATTENDANCE: \_\_\_\_\_

The above-named student has been enrolled in school. The following documents are still needed to complete the enrollment process (check one or more if applicable):

- Proof of Residency (utility bill, letter from shelter, hotel/motel receipt, resident affidavit)
  
- Immunization/Health Records (records from school or social service, exemption form)
  
- Birth Certificate (birth certificate, baptismal record, passport, immigration certificate)
  
- School Records (telephone or fax from previous school)

Name of Person enrolling student: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

How may we contact you? Telephone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ City/State

\_\_\_\_\_ Zip Code

The above information is true and correct.

I authorize \_\_\_\_\_ District, to obtain any and all records including but not limited to city, education, community, county, and state agencies that will facilitate proper placement in the most appropriate educational setting for the above-named student.

Signature \_\_\_\_\_ Date \_\_\_\_\_