

Corning Union Elementary School District  
Job Description

JOB TITLE: VAN DRIVER

---

Salary Range:	19	Department:	Transportation
Reports To:	Transportation Coordinator	Approved by:	Board of Trustees January 17, 2007

---

POSITION SUMMARY:

To provide safe and timely transportation of students to and from school. Maintain order among the riders.

ESSENTIAL DUTIES AND FUNCTIONS:

Brings van malfunctions to the attention of the mechanic.

Maintains discipline in the van and safety in and around the van.

Contacts schools regarding student behavior.

Transports children to and from school functions safely and in a timely manner.

Can drive van route from route sheet.

QUALIFICATIONS:

Licensed to operate a school van, must have a valid California driver's license.

Must have personality to maintain human relationships demanded in a public service agency.

High school diploma (or the equivalent) desirable.

Ability to work independently with minimal guidance and supervision.

Ability to speak, read, write and communicate effectively in the English language.