

Corning Union Elementary School District
Job Description

JOB TITLE: SPEECH-LANGUAGE PATHOLOGIST

Salary Range:	Speech-Language Salary Schedule	Department: Special Education
Reports To:	Assistant Superintendent	Approved by: Board of Trustees June 12, 2013

POSITION SUMMARY:

Under general supervision, plans, develops, and implements individualized programs of habilitation of speech, voice articulation, hearing, and language disorders for students and performs related duties as required or assigned.

ESSENTIAL FUNCTIONS:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Evaluate and identify students in need of speech/language therapy services.
- Assist in developing IEP's for students requiring speech/language services.
- Implement and monitor IEP's, etc.
- Attends and participates in training, staff development activities, SST, IEP meetings, and staff meetings as required or assigned.
- Provide supportive consultation and collaboration for teachers with students requiring speech/language services in their classes or programs.
- Confer with parents and school personnel regarding the provision of speech/language services.
- Consult with other professional staff regarding language development programs.
- Maintain appropriate records for each student receiving speech/language services.
- Provide staff development services to teachers and other staff.
- Attend department and district meetings as required
- Establish and maintain positive professional relationships with other professional staff and community stakeholders
- Maintain professional competence through participation in inservice educational activities provided, as well as other professional growth activities.
- Report any factors that prevent full exercise of duties and responsibilities.
- Travel to school(s) where students are located.
- Perform other duties normally required to be performed by certified staff as adjunct to the regular assignment.
- Drive frequently for department business.

OTHER RESPONSIBILITIES (NONESSENTIAL FUNCTIONS):

May administer simple first aid and take other appropriate measures when the accident or illness is more serious.

May select and requisition supplies and keep inventory records.

PERSONAL QUALITIES:

Appearance, grooming, and dress must be functional and appropriate for working actively with children, as well as setting a good example for students.

Ability to work productively alone, in small and/or large groups with people of all ages, and the ability to deal with conflict constructively.

Must have personality to maintain human relationships required by a public service agency, and be able to exercise discretion, tact, and confidentiality when meeting with parents and the public.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Any combination of education, training, and experience which demonstrates the ability to perform the duties and responsibilities as described, including experience working with groups of children.

KNOWLEDGE OF:

Remediation strategies and behavior management techniques; instructional terminology, program philosophies; concepts, materials, methods and procedures; proper administration, evaluation and interpretation of diagnostic test and measurements; techniques and methods of speech and language assessment, diagnosis, evaluation, and planning; community agencies and referral sources; laws, rules, and regulations related to assigned activities; technical aspects of field of specialty; researched based principles, methods, techniques, and strategies in speech and language assessment functions; applicable and appropriate speech and language instruments, techniques, and procedures; developmental characteristics students.

ABILITY TO:

Provide speech and language assessments and therapy to students who have a variety of handicapping conditions; determine eligibility for services and therapy; provide therapy in areas of receptive and expressive language, articulation, stuttering, and voice; recognize problems which may interfere with student's learning or the physical/emotional welfare of students and implement appropriate solutions in the learning environment; make generalizations, evaluations or decisions without immediate supervision; develop and implement activities for the remediation of language, speech and hearing disorders; interpret and apply policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions; maintain records and prepare reports; operate computer and related software; maintain current knowledge of program rules, regulations, requirements, and restrictions; maintain current knowledge of technical advances in the field; analyze situations accurately and adopt an effective course of action; establish and maintain cooperative and effective working relationship with others; provide inservice to parents, staff, agencies and others; identify, assess, conduct IEP meetings and facilitate a program to meet student needs; prepare curriculum materials, documentation, evaluations, small group and classroom lessons.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write

assessment reports, IEP's and correspondence. Ability to speak effectively before groups of students, adults, or employees of the organization.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs, understands basic algebraic and geometric functions.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where creative problem solving is required. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical aspects that this position classification must perform in carrying out essential job functions as follows:

- Persons performing service in this position classification will sometimes exert 10 to 20 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Involves sitting most of the time, but will involve walking and standing as well.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate classroom related equipment, and handle the work with various materials and objects are important aspects of this job.

While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate.

EXPERIENCE AND EDUCATION:

Valid California credential authorizing Speech-Language Pathology services or the ability to obtain one.

OTHER REQUIREMENTS:

Must possess and maintain a valid California driver's license.